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White Paper

Lowering he Cost of D ing Business

Reducing Financial 9I dYbgYg⁻7Ub"(HJ Automating Acc

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Saving Resources

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Cutting Paper and Errors

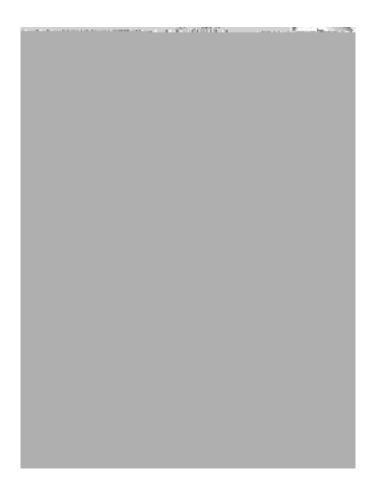
HfUX]hjcbU`UWWcibhg`dUmUV`Y`dfcWYggYg`UfY``]hhYfYX″k]h\ dUdYf`UbXžcZhYbžYffcfg"`≢bjc]WYg`Uff]jY″h\fci[\`ai`hjd`Y`

Streamlining Employee Reimbursements

Creating and processing expense reports takes time for the employee submitter as well as the accounts payable team. Organizations that integrate employee expense reports into an accounts payable solution can save time and money and repay employees faster.

DUdYfYgg'YI dYbgY'fYdcfh]b[']g'YUg]Yf'hc a UbU[Yž Uddfcj Y UbX'Ui X]h''=bghYUX'cZ'hfUW_]b[ža Uh/X]b['UbX' fci h]b['fYVY]dhg'cZ'U``g\UdYg'UbX'g]nYgž'Ya d`cmYYg' submit expenses from a mobile device or computer. Their submission tips off a preset workflow so the right approvers are notified based on expense limits and job h]hYg''C bWF'Uddfcj YXž'h\Y'hfUbgUWI]cbg'VYWca Y'dUfhcZ' the appropriate general ledger.

Automated expense report management reduces the number of manual steps required to process reimbursements and creates a full audit trail.



Gaining Internal Control

Digital accounts payable solutions can tighten internal controls. Access and signatory privileges are XYg][bUhYX'Vmi gYfž'UbX']bhYfbU'WbHfc`g'UbX'fY[i `Uhcfmi requirements are programmed into the processing workflow. Employees don't need to remember \ck 'hc'fci hY']bj c]Wfg'VUgYX'cb'Xc``Uf'Ua ci bhž' o n a n o 4 t n a n e r



Finding More Savings

K \Yb`YUXYfg`WUb`gYY`UWWci bhg`dUmUV`Y`]b`]hg` Ybh]fYhmž`]b`fYU`h]a Yžh\YmWUb`Z]bX`a cfY`k Umg`hc`gUj Y"` K]h\"]bhY[fUhYX`gc`i h]cbgž`]h'hU_Yg`cb`mU`ZYk `W]W_g`hc` gYY`\ck `a i W\`a cbYmh\Y`cf[Ub]nUh]cb`]g`gdYbX]b[ž` k \YfY"]hfg`[c]b[`UbX`hc`k \ca "`\

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It allows you to envision that start-to-finish invoice approval process. It is a time-saver, as much as 20 hours a week. You're not researching. You're not scanning later. All the history is right there and easy to drill into with a click. It empowers users to do their own research."

Melanie Maslouski Director of Finance and Operations/Controll Countryside Bank